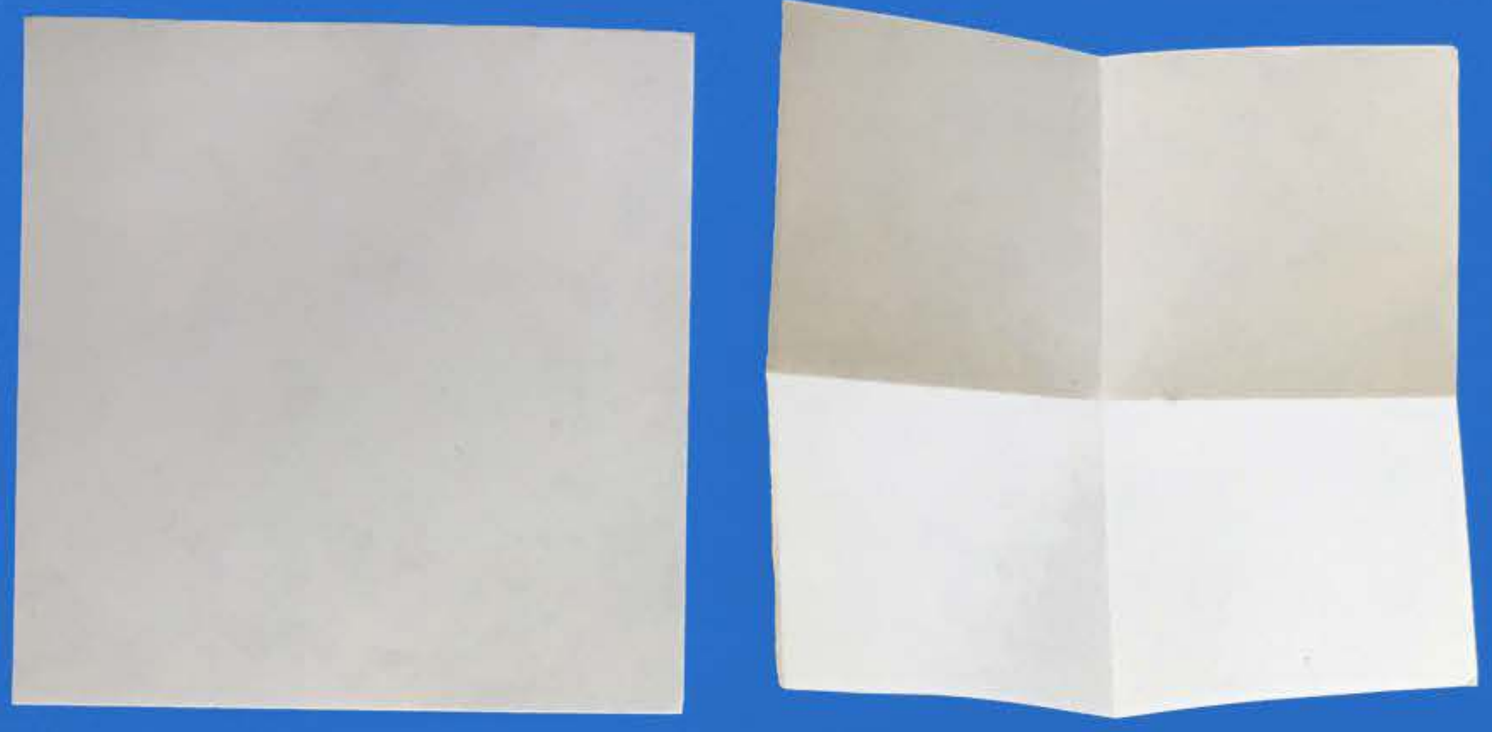
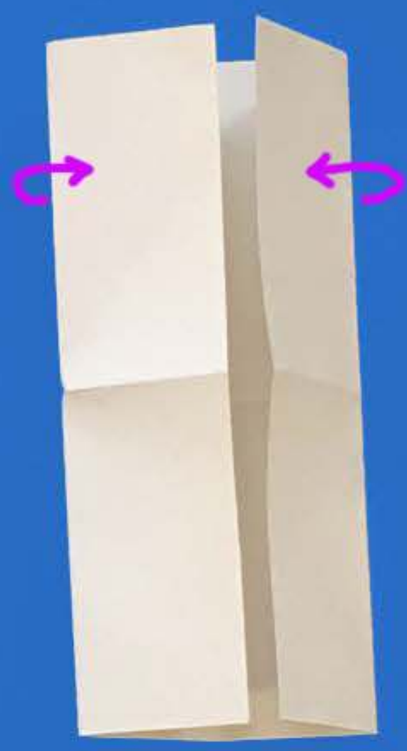
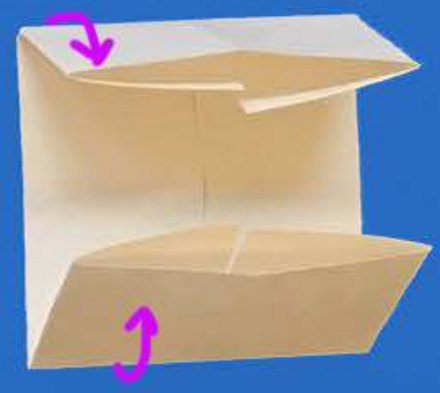
1. Fold in half both vertically and horizontally.



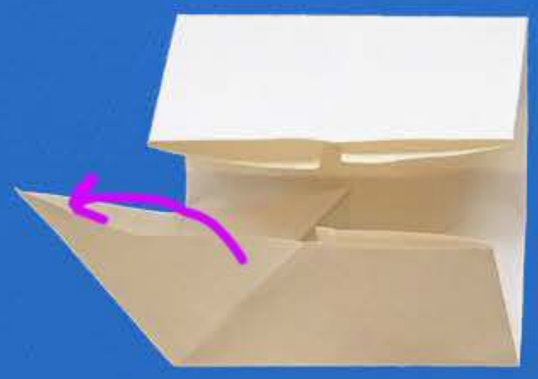
2. Fold both sides in to the center vertical crease.



3. Fold top and bottom in towards the center horizontal crease.

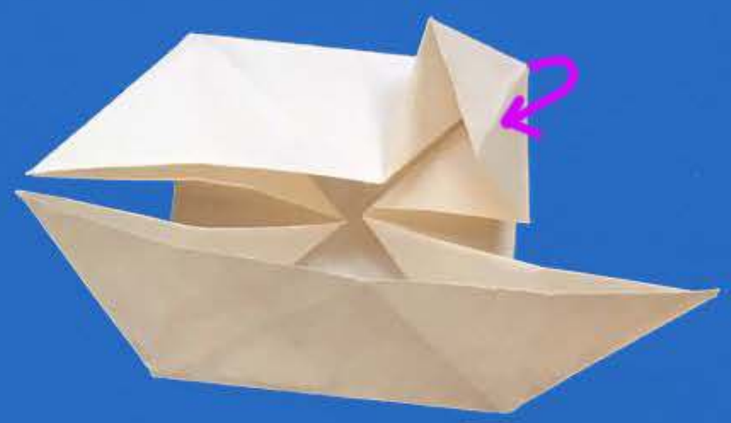


4. Fold corner outward to form a triangular extension.

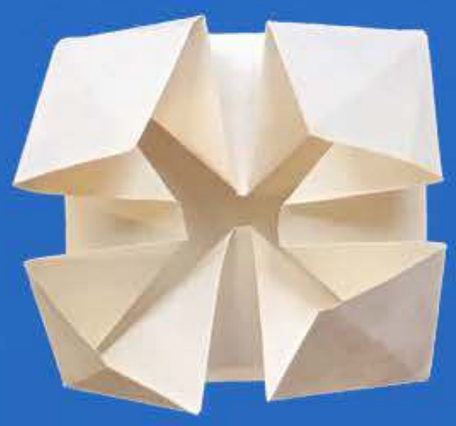


5. Repeat for all 4 corners.

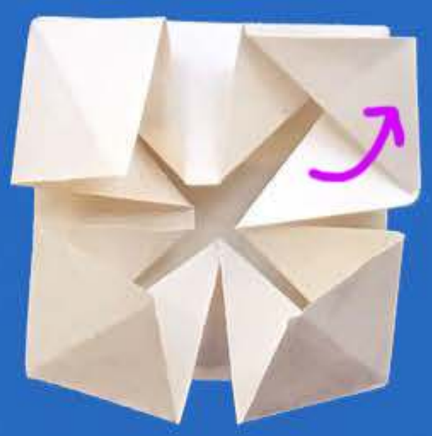
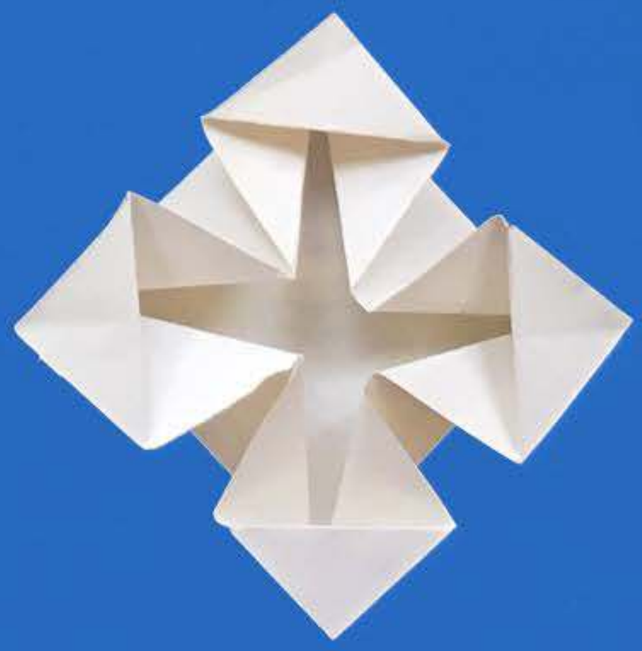
6. Fold triangular extension in towards the center point.



7. Repeat for all sides.



8. Fold back flap from center point.



9. Repeat on all sides.